

From: Kopec, Leo
Sent: Wednesday, September 06, 2006 8:44 AM
To: Han, Linda (DPH); Stevenson, Allan (DPH); Smole, Sandra (DPH); Sloutsky, Alex (DPH); Elvin, Paul (DPH); Borne, Alan (DPH); Konomi, Raimond (DPH); Fausett, Gary (DPH)
Cc: Danforth, Deborah (DPH)
Subject: 4516-1000 Allocation

The 4516-1000 spending plan has not been approved at this time. Once the plan is approved transfers and the alignment of each subsidiary will take place. Our FF subsidiary for the Laboratory Bureau is only loaded with 17% of our projected budget. At this time your program has overspent the 17% allocation. Steps to limit purchases from this account should be taken. If you have other sources of funds your procurements should be placed against these funds. If you have any questions I can be reached at x4349.

Unit Code	Program
5143	Virology Isolation
5154	Encephalitis Program/Molecular
5161	Bacteriology Food
5321	Mycobacteriology Lab./TB
5331	Drug Lab./Amherst